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THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D.C. 20505

National Intelligence Council

5 January 1983

Dear Bill:

Apropos our discussion yesterday about the personnel change, there are two aspects: one is the function, the other is the title:

1. Functions: Responsibilities for substantive suggestions and judgments on estimates and supervising responsibility for production (layout, copy, and graphics). The latter would involve the direction of [] people in what is known as the NIC Support Branch/CPAS/DDI. (This concept involves transfer of this Branch from the DDI to the NIC.) There are also part-time people that support all Agency publications.

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We will surely perform better with the right person in this job.

2. Title: The most accurate description corresponding to these functions would be Senior Editor and Director of the Production Group. The resulting NIC organizational chart is attached. Another would be Assistant Chairman for Production. As we agreed, the job could be labeled Vice Chairman for Production, but that may imply functions broader than those described above.

My rank order of preference is as follows:

- Senior Editor and Director of the Production Group
- Assistant Chairman for Production
- Vice Chairman for Production

In short, the needed functions are clear and the title is negotiable.

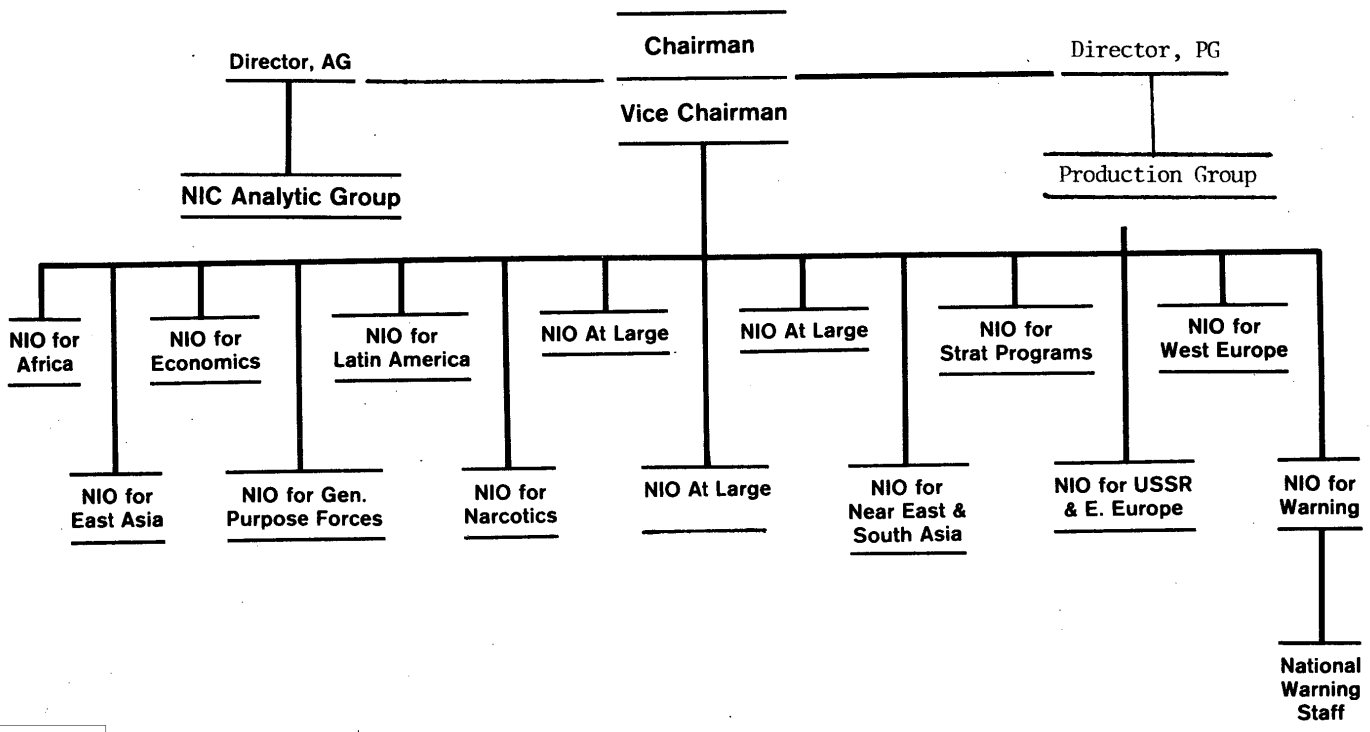
Henry
Henry S. Rowen
Chairman

Attachment

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